



### **How to Apply for a Land Bank Community Garden Site Lease:**

1. Identify a site that you are interested in from the list on the Land Bank website
2. Write a letter to the Land Redevelopment Office including:
  - Your full name, address and phone number
  - The address and parcel number of the lot
  - A brief description of the garden
  - A simple drawing of the garden
  - A request for a meeting with a Land Redevelopment staff member
3. Mail your letter to:
  - City of Columbus, Land Redevelopment Office

c/o William Webster

109 N. Front Street, Lower Level

Columbus, Ohio 43215

Please note: Leases will begin no earlier than April 1, 2006 and will end on November 1, 2006. Call 645-LAND(5263) with any additional questions.